What’s New with Skype for Business

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Brown Bag Series

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Skype for Business

Design inspired by Skype
Skype for Business Overview

New Look of Skype for Business
The next generation of Lync 2013
Tour of the client

New and Improved Features
Client features
Meeting features

Demo

Resources and Questions
New Changes
Upcoming Changes

This Fall

New Skype for Business clients for mobile devices
- iPhone & iPad due out this month
- Android due early next year

By the end of the year

New Skype for Business client for Mac
New Features

• **Call Monitor**—a compact window that will be shown if the main conversation window is covered or minimized.

• **Faster access to call controls**—controls are broken out in a better manner with no hovering.

• **Integration with the Skype directory**—ability to connect with consumer Skype users via their Skype ID, email address, name or Microsoft account name searches can be narrowed with location.

• **Rate My Call**—rating of call quality after certain calls with check boxes for particular issues.
New Look
Meeting Layout

Lync 2013

Skype for Business
New Client Features
File Transfer Preview
Send content with ease

Use the content menu or drag and drop directly into the chat area.
Right-click or tap and hold to preview file details before downloading.
Preview displays file title, type, and size.
Alert Location

Customize where alerts pop-up

Choose where alerts will display on screen to match where you focus.
Missed Conversations
See what came in when you were away

The task bar icon will blink then highlight in yellow if a new conversations request is received but not opened. Tabbed view also indicates updated conversations.
Add a Contact from Outside your Organization

Expand your circle of contacts

Click add

Search the Skype directory and add contacts with their Skype ID.
Call controls vary depending on whom you call

Dial pad appears if calling outside the organization

Click **Call Control** button to display keypad and other tools (hold / transfer)
Rate my call

Some calls will receive a Rate My Call window following a phone call, to send feedback to the Skype for Business administrators.
Improved Meeting Features
Main Controls
Front and center

Personal controls for audio, video, and content are along the bottom.

Red phone button disconnects your audio, but does not end the meeting.
Meeting Layout and View

Choose what to see

From the top right pick your preferred layout.

Select full screen to see content in a larger size. Click ‘Esc’ key to exit view.
Manage Participants
See, add, and manage people

Use buttons on the left to open the participant list view, and the IM panel.

With a click - add people or manage participants.
Presenting Menu
Better organization.
No more tabs, no more hover

Use the ‘More’ menu option to access other content types
Desktop and Program Sharing

Preview window

Know exactly what the participants will see before you start presenting.
Call Control Access
At your finger tips

Click the call control button to adjust speaker volume, switch devices, or access the dial pad to interact with phone systems.
Call Monitor

Keep track of call progress while focused on other tasks

If you shift your focus, Skype for Business will open a small call monitor window to keep quick controls at hand.
Current features – their updated look
Click the options gear from the main client to review and set your Skype for Business options.
Setting Options

Audio Devices

Under the Audio device tab, select default device and check microphone and call quality.
Schedule Meetings
Let Outlook handle the details

From the calendar view in Outlook, click the New Skype Meeting button.

Invite people, confirm date/time, and send.
Join a Meeting
A single click is all it takes

Use the Meetings tab from the client, or the link in the Outlook invitation.
Meeting Web App

Anyone can join a Skype for Business Meeting

Participants can use Lync to join, or can install the Web App.

Web App plug in supports computer audio, video, and sharing.
OneNote Integration
Shortcut for meeting notes

Take private notes, or use shared notebooks.

Notes automatically include meeting title, date, and participant list. Email the notes page directly to participants with a click.
Office Integration
Start collaborating directly from Office programs

From the file menu, select Share and click ‘Present Online’ to start an ad-hoc meeting.

Double-click presence indicators to initiate conversation on the fly
Skype for Business Resources

Lynda
go.Illinois.edu/lynda

Discover Skype for Business
http://aka.ms/meetS4B

What’s New in Skype for Business Client
http://aka.ms/Skype4BClient

Other public online training classes
http://aka.ms/SfBWhatsNew

Technology Services @ Illinois resources for Unified Communications
cites.illinois.edu/mshelp/use.html (Skype for Business info coming soon)

Hands-on workshops with FAST3
Webstore.Illinois.edu/training
Engineering IT Help

Questions about this topic?
Email: engrit-help@illinois.edu
Call: 217-333-1313
Contact: your primary IT support professional
Questions?