ATREL Conference Room (109)

Turning the Display On

- Press the Power button once.

Note: The display starts up into the built-in OS.

Using the built-in White Board

- Navigate to the built-in OS’s homepage by pressing Home on the display or remote.
- Press the White board icon on the homepage and begin using the white board features.

Using the Conference PC

- Ensure that the conference PC is powered on.
- From the built-in OS homepage, select the HDMI 3 pane to allow the conference PC to use the display.
- You may also use the Source buttons to select HDMI 3 manually.

Note: A whiteboard program is also available on the conference PC. The name of the program is IdeaMax and a link may be found on the desktop.

Using IdeaMax (Windows White Board)

- Please refer to the IdeaMax quick start guide, go.illinois.edu/ideamax-guide.
- For more information on individual buttons, see the button guide, go.illinois.edu/ideamax-buttons.

Using the Webcam and Skype for Business

- Follow the above directions to switch to the conference PC.
- Log onto the PC.
- Open Skype for Business and log-in if it doesn’t automatically open.
- In Skype for Business, click the cog icon, ☰, to open the options dialog.
- On the left hand navigation, select Audio Device and make sure Custom Device is selected.
- On the Customizer your device menu, make sure Logitech Webcam is selected for microphone.
- On the left hand navigation, select Logitech Webcam as the camera to use for video calls.
- Place calls or join conferences as you normally would.

Turning the System Off

- Press the Power button once.