College of Engineering IT Governance Committee – Meeting Minutes  
June 11, 2012  
1:30-3:00pm  
159 Everitt

Attendees
Andreas Cangellaris (chair), Aaron Darnall, Michael Chan (for Beth Dennison), Steve Franke, Ken Gentry, Cedric Langbort, Jay Menacher, Greg Pluta, John Popovics, Elizabeth Stovall, Brian Thomas, Rizwan Uddin, Melissa Walters, Kris Williams, Chuck Thompson (ex officio)

Handouts
• Draft minutes for May 16, 2012 meeting (electronic); End user support issues for governance

1. The minutes for the May 16, 2012 meeting were approved with one change. Bullet #5 was clarified to note that the issues discussed apply to more services than just application development.

2. Chair Andreas Cangellaris reported on the recent discussions with the chairs of the Administration and Research subcommittees. He also noted that a chair is needed for the Teaching and Learning subcommittee. Additional notes about each committee include:
   a. The Administration subcommittee, chaired by Kris Williams, will begin work immediately. The three immediate issues of discussion will be application development, the desktop replacement program, and a closer review of the structure of the funding model. Kris noted that there is also a campus IT Governance Administration committee and that the College IT Governance committee needs to establish a connection to it through the CEE faculty member who sits on it. There is an immediate need for volunteers to sit on this committee.
   b. The Research subcommittee, chaired by Beth Dennison, will not begin meeting until this Fall. It is anticipated that the membership will be very faculty heavy. The initial discussion will be about what issues the subcommittee may or may not need to discuss in more detail.
   c. The Teaching and Learning subcommittee will also not begin meeting this fall and is also anticipated to have a heavy faculty membership. There are other college committees currently active discussing the next generation of online learning that this subcommittee will need to collaborate with.

3. Chuck Thompson provided an overview on the existing portfolio of applications include the types of usage and a review of the funding options. The Administration subcommittee will review the complete listing of existing applications, who uses them, discuss who should pay for them, and report back to the main committee on their discussions.

4. Andreas gave an overview of a document highlighting support issues with various college user populations (e.g. grad students) that require input from the committee. Chuck provided an overview of the three service level tiers Engineering IT currently has. Andreas emphasized a desire to make the structure and funding decisions as simple as possible. There was additional discussion about the current structure of end user IT support in the funding model. The Administration subcommittee will also review this issue in more depth.

5. Andreas noted the need to finalize the funding model for the next fiscal year to allow units to make decisions about services. The committee will need to meet further this summer to finalize it.