1. The minutes for the June 11, 2012 meeting were approved with one minor correction.

2. Chair Andreas Cangellaris provided an overview of a subcommittee that was created to look at the financial model of Engineering IT. This group is being chaired by Kris Williams and began meeting in September. He also noted that he has been seeking out information on additional issues for the governance committee to work on.

3. Andreas and Kris provided an overview of the Financial Working Group which consists of the business managers who are on the IT Governance Committee. The group is reviewing the Engineering IT financial model and has met three times so far. It was decided that more significant changes should be delayed until the FY14 model and that FY13 should largely be an update to FY12 that uses better data. Issues discussed for FY13 include support for emeritus faculty and hourly employees; the use of DMI data; a pilot program for software licensing for administrative staff; changes to user groups. There was also discussion about how to keep the model as simple as possible but acknowledged some complexity will be required to meet all goals for the model.

4. Chuck Thompson provided an overview of a proposed Communications Campaign for Engineering IT. Andreas noted that units feel as if they have lost personal touch with the people who provide their IT service and that it is unclear on whom to contact for assistance. The Communications Campaign is intended to help address these concerns. The committee discussed the campaign plan, a handout targeted at unit heads, and appropriate issue escalation paths for users. There was also discussion of the ticket system that is used by Engineering IT. Chuck was asked to provide more details about the ticket system at a future meeting. The committee endorsed Engineering IT proceeding with the Communications Campaign.

5. Chuck provided an overview of a new campus-level IT strategic planning effort that has begun. It is being led by Paul Hixson, the Interim CIO, and Stig Lanesskog, Associate Provost for Strategic Planning and Assessment. A very preliminary draft for discussion is being targeted for December. The goal is to produce a completed IT strategic plan by May 2013.