College of Engineering IT Governance Committee – Meeting Minutes
November 18, 2013
3:30-5:00pm
159 Everitt

Attendees
Steve Franke (chair), Jeannette Beck, Aaron Darnall, Beth Dennison, Wawrzyniec Dobrucki, Greg Pluta, Eric Shaffer, Melissa Walters, Kris Williams, Jim Hurst (ex officio), Chuck Thompson (ex officio)

Handouts
- Draft Minutes for October 28, 2013 meeting (electronic)
- Slides for November 18, 2013 Meeting (electronic)

1. The minutes for the October 28, 2013 meeting were approved with no changes.

2. Chair Steve Franke reviewed dates for upcoming events of interest to IT Governance Committee members. Steve also requested nominations for the Application Development and Finance Subcommittees.

3. Jim Hurst described ticket system metrics that are currently generated for CSL and MNTL. A presentation about these will be made at an IT governance committee meeting during the spring and will include feedback from Greg Pluta based on what MNTL is receiving.

4. Chuck Thompson provided an overview of the Big Data infrastructure requirements gathering meetings he is conducting with Michael Chan from Engineering IT. The feedback from the sessions will be synthesized into a report which will be broadly distributed to College constituents.

5. Chuck Thompson provided an update on the external review and noted that most logistics work, including scheduling, has been completed. The external review committee has approved the schedule. Writing assignments have been made for the remainder of the self-study work.

6. Jim Hurst and Chuck Thompson provided a brief update on the status of the instructional computer labs. Overall performance has been mostly fine since the home directory file server work was completed. There have been a few minor issues related to work still in progress on the new servers. The Committee asked a number of questions about lab policies related to research usage, reserving labs, and software licensing. Chuck Thompson will provide follow-up on each of these.

7. Chuck Thompson provided an overview of how all instructional lab computers and monitors are funded. He noted that the Engineering IT budget only funds printers in the traditional EWS labs. The recommendation is to standardize printers in the labs similar to what was done with computers. Jim Hurst noted that the printer standards would be match those recommend for offices as well. The Committee requested that Engineering IT proceed with developing a detailed proposal.

8. Chuck Thompson reviewed the campus IT funding presentation that Paul Hixson recently made to the Council of Deans and has also been presenting to other constituency groups including the campus IT Governance Committees.