College of Engineering IT Governance Committee – Meeting Minutes
December 16, 2013
3:30-5:00pm
159 Everitt

Attendees
Steve Franke (chair), Jeannette Beck, Aaron Darnall, Beth Dennison, Wawrzyniec Dobrucki, Negar Kiyavash, Greg Pluta, Eric Shaffer, Brian Thomas, Melissa Walters, Kris Williams

Handouts
• Draft Minutes for November 18, 2013 meeting (electronic)

1. The minutes for the November 18, 2013 meeting were approved with no changes.

2. Chair Steve Franke reviewed the campus IT strategic plan using slides prepared by Paul Hixson.

3. Chair Steve Franke summarized the exit interview with the Engineering IT external review committee and asked for preliminary discussion on possible recommendations for the Dean.

4. Wide ranging and lively discussion eventually culminated in a consensus on the following preliminary recommendations:
   • The committee should review benchmark data for staffing levels and organizational structure at other peer institutions.
   • The committee should explore what a “uniform level of support” across all COE units would look like and what it would cost.
   • Some form of advisory board structure seems desirable to ensure that we are well out in front of needs and trends related to research and instructional needs. These should be faculty groups --- probably different groups for research and teaching.
   • Some form of hybrid model should be implemented that places one or more IT staff in each unit. Perhaps the smallest units would share a staff person. This person would not necessarily be a specialist in any area, and may not have any operational responsibilities other than making sure that the needs of the unit are addressed by Engineering IT.
   • The scope of the Application Development group should be reviewed and re-evaluated.