College of Engineering IT Governance Committee – Meeting Minutes
May 20, 2014
1:00-2:30pm
159 Everitt

Attendees
Steve Franke (chair), Jeannette Beck, Aaron Darnall, Wawrzyniec Dobrucki, Greg Pluta, Eric Shaffer, Rizwan Uddin, Melissa Walters, Jim Hurst (ex officio), Chuck Thompson (ex officio), Narayana Aluru (guest – Research IT Faculty Working Group chair), Indy Gupta (guest – Education IT Faculty Working Group chair)

Handouts
• Draft Minutes for April 8, 2013 meeting (electronic)
• Slides for May 20, 2014 Meeting (electronic)

1. The minutes for the April 8, 2014 meeting were approved as-is.

2. Chair Steve Franke introduced Narayana Aluru and Indy Gupta, the chairs of the two faculty working groups, and noted they were attending to assist with creating a synthesis of the two working group reports per a request from the Dean. He then reviewed both reports in some detail and noted other materials that had been developed in conjunction with the two reports.

3. Chair Steve Franke presented a summarized set of high level strategic goals, distilled from items the two working group reports had in common, noting that Narayana Aluru and Indy Gupta had both already had a chance to review and comment on the summary. He then presented a set of short term initiatives for each goal, all directly from the working group reports.

4. The Committee had a general discussion about the set of goals and proposed initiatives. A decision was made to add an eighth goal related to improving A/V infrastructure for instruction and training with an associated set of additional short term initiatives. A few additional minor changes were recommended to the set of goals and initiatives. An emphasis was placed on the need to integrate training into all new services and initiatives.

5. Chair Steve Franke proposed a new governance structure with three working groups: an administrative group consisting primarily of business managers and research and education groups consisting mostly of faculty. The administrative group would be primarily tactical and the research and education groups strategic. An executive advisory committee would be created consisting of the chairs of the three working groups, the director of Engineering IT, and the College CIO.

6. The Committee discussed the proposed governance structure, in particular the membership of the proposed working groups. There was also discussion of the reporting lines for the various proposed groups. An emphasis was noted on the need for the groups to actually be discussing issues needing to be worked out rather than just receiving status reports. Chair Steve Franke noted that he would convey to the Dean the Committee’s feedback about the proposed structure.