

UNIVERSITY OF ILLINOIS
AT URBANA - CHAMPAIGN

College of Engineering

Office of the Dean
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1308 West Green Street
Urbana, IL 61801



May 6, 2013

External Review Committee for Engineering IT Shared Services at the University of Illinois

Paul Killey, Executive Director of Information Technology and CAEN, Michigan College of Engineering
David Carmichael, Director of ECN and Information Technology, Purdue College of Engineering
Didier Contis, Directors – Technology Services, Georgia Tech College of Engineering
Paul Hixson, Chief Information Office, University of Illinois at Urbana-Champaign

Dear Committee Members:

Thank you for agreeing to serve on this committee. I have asked Paul Killey to serve as the chair of the committee and he has graciously agreed to do so. The following goals have been established for the work of your committee:

- Assess the general quality, productivity, effectiveness of Engineering IT at meeting expectations.
- Identify opportunities for future growth and development and issues on the horizon that Engineering IT should attend to.
- Assess how Engineering IT is doing compared to its peers.
- Analyze Engineering IT's strengths, weaknesses, opportunities, and challenges.
- Document areas where Engineering IT is doing something particularly noteworthy.

I ask that your committee conduct its work in conjunction with our College of Engineering IT Governance Committee, chaired by Andreas Cangellaris. Chuck Thompson, Assistant Dean and Director of Engineering IT Shared Services and other members of the Engineering IT staff will be available to assist.

Engineering IT has been asked to conduct a self-study to provide you with detailed background information. Our IT Governance Committee has created an outline for this self-study. One of your first actions should be to review this outline to ensure it covers all items you would like to see included.

The general expectation is that the self-study will be delivered to you by early August 2013 and that your committee will conduct an onsite visit in mid to late September. I ask that the committee provide a preliminary oral report as a wrap-up to the onsite visit with a formal written report to be provided before December 2013.

If you have any questions about this charge, please contact Chuck Thompson at 217-333-3632 or cthomp@illinois.edu. Thanks again for your time and willingness to participate in this important review process. I look forward to your report and recommendations.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Bragg'.

Michael Bragg
Interim Dean