

UNIVERSITY OF ILLINOIS
AT URBANA - CHAMPAIGN

College of Engineering

Office of the Dean
306 Engineering Hall, MC-266
1308 West Green Street
Urbana, IL 61801
217-333-2150



September 1, 2016

Engineering at Illinois IT Governance – Administrative Working Group:

Kris Williams (MRL), Chair
Jeannette Beck (ECE)
Aaron Darnall (CS)
Tessa Hile (Finance, Engineering Administration)
Rhonda McElroy (Engineering Administration)
Jay Menacher (MatSE)
Umberto Ravaioli (Engineering Administration)
Lori Willoughby (Engineering Administration)
Jim Hurst (Engineering IT), *ex officio*

Dear Colleagues:

Thank you for agreeing to serve on the Engineering at Illinois IT Governance Administrative Working Group for the academic year 2016-2017. This working group is critical to helping ensure that IT support of the administrative needs of all units and staff in the College is of the highest quality and reliability. Your recommendations and comments are advisory to the Associate Dean for Information Technology, with primary responsibilities for:

- Application development oversight.
 - Recommend a procedure for selecting application sponsors and oversee its implementation.
 - Prioritize application development/deployment.
- Engineering IT funding model.
 - Review, discuss, and make recommendations about the Engineering IT budget FY17.
 - Review and recommend a budget and IT spending model for the Engineering College.
- Service quality assessment.
 - Work with Engineering IT to implement and monitor service quality metrics and standards and produce an appropriate scorecard (prioritized).
 - Devise a framework for risk for IT services in the College
- IT services alignment oversight: Assist with monitoring, providing feedback, and reporting on the progress of work to align Engineering IT services with campus-level IT services, with particular emphasis on services pertinent to the IT support for our administrative needs in the College.

You are also asked to consider IT support for new administrative needs in our College, anticipating new opportunities and responding to interests from our units.

You will also be asked to provide an assessment at the end of the academic year on the current state of administrative IT support. The Engineering at Illinois IT Governance Executive Advisory Committee may also request your input at times on issues such as proposed policies.

Kris Williams has graciously agreed to chair this working group. He will be in contact with you soon to arrange

for your first meeting. Kris Williams will also represent your working group on the Engineering at Illinois IT Governance Executive Advisory Committee.

I am thankful to all of you for your willingness to contribute to this most important work for our College. I look forward to joining you at your first meeting to discuss the charge and answer any questions.

Sincerely,

Roy H Campbell
Associate Dean for Information Technology