Attendees:
Steve Franke (chair), Indy Gupta (chair, Education Working Group), Kris Williams (chair, Administrative Working Group), Chuck Thompson (ex officio), Jim Hurst (ex officio)

1. Minutes from 11/18/2014 meeting were approved, as is.

2. On behalf of Dan Bodony, Steve Franke reported on recent activities in the Research working group. It was noted that the group supports adding an item to the proposal transmittal form that solicits information about IT resource requirements. Since the transmittal form will go away soon and be replaced with an electronic form in the MyResearch portal, Chuck Thompson agreed to inject this request into the development process for the new portal.

3. Kris Williams gave an update on activities in the Administrative working group. The group has met several times and is engaged in ongoing discussions of the application development process and budget issues. Brad Butler (Engineering IT Asst. Director for Application Services) has met with the group, and will continue to work with the group to develop the process for prioritizing Application Development efforts.

4. Indy Gupta reviewed activities in the Education working group. He explained that the group has met several times and that the group has heard presentations from Chuck Thompson (COE CIO), Deanna Raineri from ATLAS and the Provost’s Office, and Michel Bellini and Adam Fein from CITL. These presentations constituted an information-gathering phase, and attention will now turn to discussion of issues that have been raised to date.

5. The committee reviewed a summary of the results of a survey that was distributed to the Research and Education groups requesting input on prioritization of work-plan projects. It was noted that version control is an example of a project that was scheduled to launch soon, but that was not considered as a high priority in the survey. Jim Hurst will oversee production of a revised work-plan timeline that incorporates input from the survey. He will also include information on which teams will need to be involved in each project, and also who will lead the project. This information will help the Administrative working group understand how/if the projects will impact Application Development prioritization.

6. The meeting adjourned at 4:00pm. The next meeting will be Thursday, January 8, 3-4pm. Dean Cangellaris will attend. A joint meeting of all working groups is scheduled for January 26. Campus CIO Mark Henderson will give a presentation on campus IT.