Minutes from 1/8/2015 meeting were approved, as is.

2. The committee discussed the recently appointed “IT Strategy Alignment Working Group” which will include all members of the IT Executive Advisory Committee in addition to Michael Chan (Engineering IT), Greg Gulick (Office of the CIO), Philippe Guebelle (Aerospace), Benito Marinas (CEE), and Rob Rutenbar (CS). Rob Rutenbar will chair this group. It was agreed that Steve Franke will draft a memo announcing this new working group which will be distributed to all members of IT Governance Administrative, Education, and Research working groups.

3. Kris Williams and Indy Gupta reviewed recent activity in the Administrative and Education working groups, respectively. Andreas left after these updates.

4. A joint Education/Research group meeting with Tom England re status portal was held on Wednesday, March 4. Outcomes from that meeting were discussed. It was agreed that Tom England should also meet with the Administrative Working group and/or CEBA. It was also agreed that the notes from that meeting would be distributed to the working groups.

5. Jim Hurst and Chuck Thompson reviewed ongoing Engineering IT efforts related to interactive teaching spaces and electronic exams. Jim Hurst noted that a pilot activity was carried out in the fall semester. He is meeting with Dave Mussulman today (March 6) to discuss next steps on electronic exams. Chuck pointed out that finding space is a significant roadblock to creation of interactive teaching spaces.

6. The policy for obtaining governance approval of Work/Change Specification Forms was discussed. It was decided that approval would be automatic after one month if no substantive input has been offered by any of the governance groups. If significant changes or inputs are obtained within the one-month period, then approval will depend on circumstances and on the nature of the input. Jim Hurst noted that Engineering IT will be mindful of the “summer gap” and will try to queue up these requests so that we are not expecting input during summer, for example.