

## CSL 301

### Turning the System On

- Take remote control labeled "EPSON Projector" at the bottom.
- Push **[On]** button at top to power on projector. Wait approximately 30 seconds for the projector to warm up.

### Using a Laptop

- Connect your laptop to the end of the VGA cable that is not connected to the input panel on the north wall.
- Select the **[Computer]** button on the control panel corresponding to the cable used to connect the laptop.

**Note: Depending on your laptop model, you may need an adapter. Adapters can be borrowed on short term loan (4hrs.) from an Engineering IT Help Desk.**

### Using Polycom System

- If Polycom is asleep, take remote control labeled "Panasonic TV" and push **[Power]** to turn on monitor in the Northwest corner.
- If projector is desired, take remote control labeled "EPSON Projector" and push **[On]** (pointing at projector in the ceiling/center of room)
- Take remote control labeled "POLYCOM" and press the green call (see below) button pointing to the projector (ceiling/center of the room). This will wake the Polycom and start displaying on either or both display devices in A and B. If you do not see your content on either of the displays press the **[CONTENT]** button at the upper right of the polycom remote.
- Laptop can directly be connected with the black DVI cable from the wood cart under the TV. A variety of adapters should be present on top.

### Turning the System Off

- When done presenting, take the "EPSON Projector" remote and push the **[Standby]** button to power down projector.
- Use "Panasonic TV" remote and press **[Power]** to turn off monitor.
- Polycom will go to sleep by itself after a few minutes of idle time.